

# Contracts Manager based in Donnington.

For the last 30 years, GB Electrical & Building Services has gained a reputation for successfully delivering minor and major building projects. Typically, these works include:

- Responsive repairs, empty property maintenance and Upgrade works to domestic properties.
- Individual refurbishment and development projects to public, private and community buildings.
- Home improvements including disabled adaptations.
- Facility management services.

We seek experienced individuals who can evidence a desire for continuous personal development in all aspects of their work, while embracing the company's appetite for commercial growth.



We can now offer the opportunity for a Contracts Manager to join our large multi-trade operation based in Donnington, Telford.

Currently the role is expected to take full responsibility for the day-to-day delivery of the company's Property Maintenance service to domestic properties per annum on behalf of the MOD. The service is predominately delivered using the company's regional in-house team but is supported by a range of long-standing supply chain partners. The team consists of 3 x Managers 5 No. Surveyor/Supervisors, 5 No. Schedulers and 50+ No. trade colleagues.

The Company is looking for an ambitious individual who will seek out and embrace new opportunities to grow the existing portfolio of work. Undertaking work to c. 2500 No. homes per year the current annual revenue from this contract is in excess of £8m per annum. Other workstreams may also fall under the responsibility of this role as and when they are identified.

## **Specific responsibilities include;**

- Strategic and operational lead of a multi-disciplined team.
- Ensure work is organised efficiently and effectively and well communicated to the client.
- Ensure jobs are completed in a timely manner in line with contract KPIs.
- To proactively manage high standards of workmanship within the team through on-site and post inspections.
- Communicate effectively with the colleagues, customers and clients, including attending management meetings with the client.
- Identify opportunities to improve and grow the service that the team provides.
- Preparing quotations and tenders for clients and commercial bids to help bring in new business
- To maintain high standards of Health and Safety practice within the operation.

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## What you will need:

- Have experience of managing a team of directly employed trade colleagues.
- Good knowledge of all functional aspects of building and construction.
- Good knowledge of using Schedule or Rates (SOR's).
- Evidence positive experience of managing a team within commercial budgets.
- Good understanding of Building Regulations in relation to domestic properties.
- Good understanding of current Health and Safety legislation.
- Have trade qualifications and sufficient practical experience working within a trade.

## Pay and Benefits:

- Salary: £45,000 - £50,000 per annum, depending on experience and qualifications. (Opportunity to enhance salary further based on commercial success)
- Company Pension.
- 25 days holidays + 8 bank holidays.
- Life insurance cover – pays out 2x basic annual salary.
  
- Company vehicle & fuel card
- Mobile phone provided
- Laptop provided

GB Electrical and Building Services is committed to equality and diversity in our workplace. We provide equal employment opportunities to all employees and applicants without regard to an individual's protected status.

Our candidate privacy notice is available on our website - [www.gbhereford.co.uk](http://www.gbhereford.co.uk)